

Job Description



An Equal Opportunity Employer

Job Title:	Director of Education
Department:	Education
FLSA Classification:	Exempt
Reports to:	Museum Director
Revision Date:	November 2018
Primary Purpose:	To create and deliver high-quality educational initiatives that make the Museum's collection and exhibitions meaningful for both museum visitors and the community. As a member of the senior management team, the person takes a leadership role in establishing institutional policies, practices, and direction.
Essential Functions:	<ul style="list-style-type: none">• Responsible for the development, coordination, and evaluation of all in-house learning programs and outreach educational activities, including the Library, the Wonder Studio, and the Glass Studio.• Develops, directs and manages the education department to create an educational plan that is geared towards different types of learners and learning experiences.• As a member of the leadership team, participates in the strategic planning process.• Works to establish and maintain the Museum as a center for lifelong learning—a community gathering place.• Develops and maintains intergenerational programs that offer sufficient variety to engage all members at an appropriate level.• Serves as a public face for the Museum with community leaders, arts and educational partners, donors and other museum professionals.• Oversees the development of digital interactive programs suitable for the Wonder Studio.• Provides leadership for the Museum's effort to create and implement educational partnerships with other arts, cultural, educational, and civic organizations at the museum or off-site.• Maintains, evaluates, and adapts the Museum's interactive family gallery.• Oversees and promotes community outreach initiatives.• Manages all Education, Library and Glass Studio employees (approximately 15 employees), and the Museum's docents and Glass Studio volunteers (approximately 80 volunteers).

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	<ul style="list-style-type: none">• Works with curatorial colleagues to ensure that gallery interpretation serves the needs of the Museum's broad base of visitors.• Performs other duties as assigned or required.
Required Education/Experience:	<ul style="list-style-type: none">• M.A. or M.F.A. in art history required.• Experience leading a museum's education department.• Experience managing a diverse workforce.• Excellent organizational skills.• Excellent communication skills.• Ability to engage and create rapport with a diverse audience.• Dedicated to sharing knowledge and techniques for art appreciation and interpretation with visitors and volunteers. <p>To apply, please submit resume and cover letter to mblair@chrysler.org. Please use subject line: Director of Education + your name</p>
Working Conditions:	Position will be based in a busy office environment and will be subject to frequent interruptions. Frequent evening and weekend work is required.
Physical Requirements:	Must be able to lift and carry file boxes and other awkward items weighing up to 25 lbs., including up and down stairs. Requires intermittent standing, walking, sitting, squatting, stretching, and bending throughout the workday. Must be able to see and hear, or use prosthetics that will enable these senses to function adequately to assure that the requirements of this position can be fully met.